

**Port of Allyn
Special Meeting
November 21, 2015
10:00 a.m.**

The purpose of the special meeting was for Strategic Planning and to approve a budget resolution

The meeting opened with flag salute at 10:00 a.m.

Present were Commissioners Jean Farmer, Chair, Judy Scott and Scott Cooper; Lary Coppola, Executive Director; LeAnn Dennis, staff; Doña Keating; of Professional Options; and Linnie Griffin; public.

Commissioner Farmer thanked staff for helping her since she had surgery.

Commissioner COOPER read Resolution Number 356 adding a Capital Project Fund and a Reserve Fund to the Port's 2016 budget. Commissioner SCOTT made a MOTION to accept Resolution number 356 as read. Commissioner COOPER SECONDED. MOTION CARRIED.

Commission Chair Farmer introduced Doña Keating of Professional Options, who would facilitate the strategic planning session. Ms. Keating handed out copies of her PowerPoint presentation to follow along with. She clarified the difference between a Strategic Plan and a Comprehensive Plan, wanting the Board to understand their mission and have clarity of purpose, as well as how to get the community involved.

The Board spent approximately three and half hours working on goals and objectives to create a vision for the direction of the Port over the next several years. The Executive Director was tasked with creating a document that spells out that vision.

A copy of Ms. Keating's summary of the meetings' outcome is attached.

After summarizing the exercises and presentation, Ms. Keating departed. The Board recessed to go into Executive Session for 10 minutes to discuss the current litigation at 1:45 p.m.

The special meeting called back to order 1:55 p.m. and adjourned.

Respectfully Submitted by;

LeAnn Dennis, staff

Jean Farmer, Commission Chair

Judy Scott, Commissioner

Scott Cooper, Commissioner