

PORT OF ALLYN
February 24, 2016
Special Meeting Minutes
4:00 pm

Purpose

The purpose of the special meeting was to approve a payroll voucher and to listen to a presentation by Mindy Harlow of the Pacific Northwest Salmon Center about the Waterwheel Park Project.

Call to Order

The meeting called to Order at 4 p.m. with the flag salute. In attendance were Port Commissioners Scott Cooper, Chair; Jean Farmer; and Judy Scott. Also attending were Executive Director Lary Coppola, and Operations Manager LeAnn Dennis. Other than Ms. Harlow, there were no other members of the public in attendance.

A MOTION was made by Commissioner SCOTT, and SECONDED by Commissioner Farmer to approve Payroll Voucher #16-78. MOTION PASSED.

Executive Directors Report

Executive Director Lary Coppola gave a brief report covering the status of the change order for the Lakeland Sidewalk Project, and an update on the Data Security Policies. He also noted that Operations Manager LeAnn Dennis would be on vacation from February 29 to March 4, and that the Executive Director would also be out of the office on March 2 and 3. He also reminded the Commissioners that the office windows would be tinted on February 27.

Presentation

Mindy Harlow, Executive Director of the Pacific Northwest Salmon Center made a presentation about the Waterwheel Park Project, and requested that the Port write a letter of support for the project to be used for grant funding purposes. She also asked the Commissioners to consider accepting a parcel of property currently owned by the North Mason School District in a governmental transfer. That would make the Port a partner in the project. Ms. Harlow distributed a conceptual drawing and answered questions about the project.

Commissioner Farmer expressed strong reservations about the ownership of one parcel of land that is key to the success of the project, and was requesting assurance that the owner of that property would not be able to change the scope of the project or its design. Ms. Harlow addressed those issues, stating that since a large portion of the project was being funded with grants, and that funding was contingent upon the design remaining consistent with what was submitted for approval, the opportunity for the property owner in question to change the design or scope of the project wasn't available.

The Commissioners took no action, and decided to discuss the issue at their regular meeting on March 7.

Public Comment

None

Good of the Order

None

The meeting was adjourned at 5:08 p.m.