

**PORT OF ALLYN  
AGENDA  
November 10, 2016  
Special Meeting  
6:00 pm**

**For the purpose of electing 2017 officers, and second reading and passage of two resolutions from the November 7, 2016 meeting.**

The meeting was opened at 6 p.m. with the flag salute. Present were Commission Chair Scott Cooper. Commissioner Judy Scott, Commissioner Jean Farmer and Executive Director Lary Coppola, absent and excused was Operations Manager LeAnn Dennis.

**Action**

Resolution Number 361 approving the updates to the Comprehensive Scheme of Harbor Improvements and the Goals and Objectives. MOTION made by Commissioner Scott to approve, SECOND by Commissioner Farmer. MOTION PASSED.

Resolution Number 362 authorizing the Port of Allyn to join Municipal Research and Services Organization (MRSC) rosters for. MOTION made by Commissioner Scott to approve. SECOND by Commissioner Farmer. MOTION PASSED.

**Election of 2017 Officers**

MOTION made by Commissioner Scott to nominate Commissioner Cooper as Chair for 2017. Commissioner Cooper accepted the nomination. SECONDED by Commissioner Farmer. MOTION PASSED.

**Positions for Commission for 2017**

Chair: Commissioner Scott Cooper  
Vice Chair: Commissioner Judy Scott  
Secretary: Commissioner Jean Farmer

**Commissioner Reports**

Commissioner Cooper reported on his most recent meeting at the Economic Development Council (EDC) to the Board.

**Budget Discussion**

There were some clarifications asked for concerning salaries in the budget for 2017. Those were confirming that raises of three (3) percent for the Executive Director and Operations Manager were included in the 2017 budget. Also noted was that the Security Officer was granted a \$400 a month increase to primarily cover mileage, and that he will use the Port truck whenever necessary. Executive Director Lary Coppola also informed the Commission that he was accidentally paid three paychecks in March of 2016 due to a mixup with our former payroll processor, Paychex. He just became aware of it. He will pay the Port back in three increments beginning with his December 15 paycheck.

The meeting was adjourned at 7:03 p.m.

Respectfully Submitted,

  
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Jean Farmer, Port Commission Secretary

  
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Scott Cooper, Chair

  
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Judy Scott, Vice Chair