

**PORT OF ALLYN  
REGULAR MEETING  
May 2, 2016  
MINUTES**

**The Regular Meeting was called to order at 6:00 pm with the Pledge of Allegiance**

Present were Commissioners Scott Cooper, Board Chair; Judy Scott, and Jean Farmer. Operations Manager LeAnn Dennis; Lary Coppola, Executive Director; Linnie Griffin, Kaye Massie, Phil Wolfe, Jeff Carey and Ken Van Buskirk; public; and Arla Shephard Bull; press.

**CONSENT ITEMS**

- A. Minutes of Regular Meeting April 4, 2016
- B. Minutes of Special Meeting April 22, 2016
- C. Financial Reports

Commissioner Judy Scott made a MOTION to accept the consent items A, B & C. Commissioner Jean Farmer SECONDED. MOTION CARRIED.

**ACTION**

- a. General Fund Vouchers #16-158 to 16-184 for \$11,938.43
- b. Payroll Vouchers #16-185 to 16-197 for \$16,020.19
- c. Water Fund Vouchers #1615 to 1617 for \$240.20

Judy Scott MOTION, Farmer SECONDED. MOTION CARRIED.

**Commissioner report**

**Judy Scott**

She attended the PRTPO, and Sargent Oyster House meetings; reported that the Tahuya Forest clean up went well – with about 40 volunteers; that Mark Woytowich interviewed on video a number of local people that worked at the Sargent Oyster House; reported on the Allyn/Belfair UGA meetings, and the pre-submission application meeting for the Oyster House permitting process.

**Jean Farmer**

Was absent for the first meeting. Expressed her thoughts on the special meeting for the Port's strategic planning effort.

**Scott Cooper**

Attended 2 Port Meetings; reported that our strategic planning and visioning is going well and looks forward to moving on with that; As an EDC board member he got them to meet with a Belfair business to get grant money. He thinks anyone that meets the criteria can apply. He discussed the EDC's membership drive and again suggested some North end places such as the hospital district, some objectives about the EDC, he also explained the ZOOM Prospector software the EDC will be implementing.

**Executive Director**

Gave updates on the Kayak Park Gazebo, the portable bridal changing room is built – and that someone has broken in already. That we pre-qualified for ROLL enrollment for L & I; Gave an update on the Seymour lawsuit, noting that the Port's attorney said the

final paperwork should arrive shortly, and that Foster Pepper deducted the cost of the new fence from their bill. He also said we have got 3 bids for that fencing project.

The lighting project is moving forward at the North Shore and should be complete shortly. He added that the neighbor's new North Shore fence is complete and we are, adjusting the kiosk light to not bother that neighbor, and that the rock work done along the new fence.

He stated that there is nothing new on the Sweetwater Park project, and we will not be moving forward until the cleanup is complete, and we get a copy of a No Further Action letter from the Dept. of Ecology. He, met with Mendy Harlow from the Salmon Center and she is working on obtaining that letter.

He reported that Don and Brody pressure washed the gazebo to prepare it for painting, and that he traveled to Vancouver to tour and learn about the sporting facilities there.

### **Old Business**

All Port Meeting – June 15<sup>th</sup> at the Alderbrook at 6pm - tentative

Sweetwater Park – schedule a time to meet at the park and walk it to discuss it. It was decided to do it on Monday May 16<sup>th</sup> at 5:30pm with Ken VanBuskirk.

### **New Business**

Stipend for Commissioner Judy Scott for Sargent Oyster House meetings. Commissioner Cooper made a MOTION to allow Commissioner Judy Scott to receive a stipend for meetings once a month. Commissioner Jean Farmer SECONDED. MOTION CARRIED.

Commissioner Scott Cooper would like to schedule a workshop, maybe a mid-year budget checkup and continue the strategic planning. It was decided to do this on Friday, May 20 at 5:30 p.m. in the evening at the port administrative building.

The Board discussed the Kitsap Water trails and who will attend the meetings, It was decided that Executive Director Lary Coppola will represent the Port, and will research getting Mason County sites listed on the National Water Trails, website, and look into if we qualify for LTAC money.

### **Public Comment**

Phil Wolfe acknowledged the Ecology (ECY) problem for the Sweetwater Park project, stating he appreciates the Port trying to help move it forward;

Jeff Carey – ACA LTAC grants emphasis for “heads and beads” overnight, would be good to get extra points for the scoring target winter time they really look at stats, Tahuya Forest may be a good option to partner with IF that would be ok. He said Camp 1492 may be a place to get stats from, including how many people camp there, and they might help us obtain those stats. He also asked about the Oyster House progress and when it might be completed. Commissioner Judy said they were shooting for 2018. Mr. Carey replied it's not in the Port's Comprehensive Plan and the zoning isn't that conducive to this park, suggesting we start talking about it to keep it in the public process His opinion is it doesn't fit the ports comprehensive plan - unless the port is changing their plan.

Linnie Griffin commented on those visitor stats as well, saying they get ZIP Codes from people that go the Scottish Highlands Festival and where they stay. She added there is an event on May the 14 at the Mason County Historical Society at 2 p.m.

Kaye Massie said she'd would like the oyster house on the waterfront

Ken Van Buskirk said he couldn't attend the special meeting and he was wondering about the first agenda (a week before the meeting, prior to amending it) that had an executive session scheduled, then there was no executive session. He was informed the chairman took the executive session off several days before the meeting.

Arla Shepard Bull asked for clarification about the lawsuit. Commissioner Cooper informed her about Eberhart Street, the cloud on title, easement, and how the county cant vacate easement to property owners, only a Port District if it goes to the waterfront as it does. He stated a ettlement agreement has been reached, and we are waiting to get documents.

**Good of the Order**

The HUB center ribbon cutting is tomorrow. The Chamber breakfast is this coming Wednesday. There's a ribbon cutting at the Buck Shop (dollar store). The Farmers Market will be at the HUB from now on.

Adjourned at 7:36 p.m.

Respectfully submitted,

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LeAnn Dennis, Operations Manger

COMMISIONERS:

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Scott Cooper, Chair

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Judy Scott, Vice Chair

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Jean Farmer, Commissioner