

**Port of Allyn
Special Meeting
June 20, 2016
6:00 pm**

The purpose of the special meeting is to discuss tabled items from regular meeting, strategic planning and budget review.

Meeting opened with flag salute at 6:03pm

Present were Commissioners Scott Cooper, Chair, Judy Scott and Jean Farmer, Executive Director Lary Coppola; Operations Manager LeAnn Dennis and Mendy Harlow; public attendee.

Commissioner Cooper made a MOTION to add an agenda item to discuss with the public, the complaint that was made about a public employee. Commissioner Scott SECONDED. MOTION CARRIED.

The Board then discussed the complaint from Mr. Ken Van Buskirk and the following Executive Session that was held to address the formal complaint by a citizen about a public employee at the regular meeting of June 6, 2016. The Board went into Executive Session to talk with Executive Director Lary Coppola about the complaint. They discussed the complaint in the session. It was decided to issue a press release to address the complaint in public. They discussed wording for the proposed release to let the public know that the complaint was taken seriously and they are informing the public the complaint didn't warrant disciplinary action against Mr. Coppola. However, he was asked to shy away from politically charged local issues.

Commissioner Farmer mentioned the complaint, stating all complaints, have merit. Commissioner Scott made a MOTION that they resolve the complaint without any disciplinary action and have the Board Chair contact the complainer.

Tabled item from regular meeting, Bids for fencing, no new bid was received from Kelly Fencing even after two phone calls asking for an updated bid. The two remaining bids were discussed. The lowest responsible bid was from from Viking Fence. Commissioner Scott made a MOTION to accept the low bid from Viking Fence on the property line. Commissioner Farmer SECONDED. MOTION CARRIED.

The employee policy and the mid year budget review items will be moved to the July special meeting, due to lack of time to review those items prior to this meeting.

Strategic Planning

Executive Director Lary Coppola presented the PowerPoint presentation that was shown at the WPPA seminar last week by Port of Everett. It is a simplified way to look at what the Port started with Dona Keating. They began by discussing that the facilities and projects be financially viable and support themselves (financially). Commissioner Cooper discussed the public entity side of it and the difficulty with that scenario. They discussed setting the revenues

aside from each facility and put those funds to the corresponding facility. Commissioner Cooper discussed how some facilities help to fund the other ones.

Commissioner Scott discussed the Oyster House and how it met the stated policies, goals and objectives. She also noted it qualifies for working from Sargent (Bill Dewey? Dan Barth?) Partnering will help secure funding.

Discussion about marinas (managing and/or Grapeview) and acquiring the launch there and at Mason Lake. The Commissioners discussed if they would have to keep the district whole or can it be split as Mason Lake residents might not vote for it. Commissioner Cooper thinks the District should be kept whole and Commissioner Scott stated it has to, or be re-districted. The directed the Executive Director to explore a consolidation, or merger timeline.

The Board began to list some projects for a five year list. They include:

- The Sargent Oyster House
- Lighting in Belfair
- Using the property across from the North Shore Boat Launch to potentially build an RV park
- Acquiring property at the north end of the proposed Belfair Bypass as well as on top of Romance Hill. Commissioner Scott stated there are a lot of creative ways to secure property, s
- Wweetwater Park
- Sports Complex – secure a planning grant using CERB money for the sport complex so we are ready to go to RCO for funding. Finding Matching funds.
- Expanding and marketing our Marina properties,
- Port of Grapeview annexation and/or management agreement
- Add power and water to the Allyn Dock
- Continue to be frugal and save money in a reserve fund or maintenance fund
- Secure first right of refusal on the Ogren house and property.
- Entrepreneurial classes
- Acquire Theler.

The Board discussed how to deal with the ongoing “he said, she said” situation with the public resulting in Public Records Requests, and how the board can talk with public constituents. That means no text messaging, and a transparency policy so the OPMA isn’t ever questioned. Commissioner Farmer suggested the Commissioners just come to the meetings and state in front of the audience what whomever has talked to them about, and discuss it openly, steering issues to actual meetings. Also, when people try and lobby them on particular issues that they insist those people bring it to the meetings and talk to the whole board instead of trying to meet individually. Commissioners can add that to their meeting reports ie: “So and so talked to me at the store or coffee (whatever) and wanted to talk about this and that.” Just bring it up at the meeting so the whole board knows, so the is a whole not divided. Board doesn’t end up divided.

Good of the Order

Brian Peterson asked Commissioner Cooper about "way finding signs." Commissioner Cooper stated that Dr. Peterson can come to the board and do a presentation.

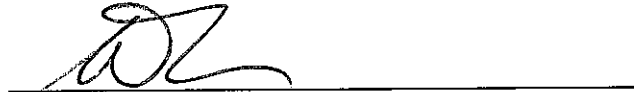
Meeting adjourned 7:23pm

Respectfully submitted,



LeAnn Dennis, Operations Manger

COMMISIONERS:



Scott Cooper, Commission Chair



Judy Scott, Vice Chair



Jean Farmer, Commissioner

