

**PORT OF ALLYN  
Regular Meeting  
May 22, 2017  
MINUTES**

The Regular Meeting was called to order at 6 pm with the Pledge of Allegiance.

Present were Commissioners Scott Cooper, Chair; Judy Scott, and Jean Farmer; LeAnn Dennis, Operations Manager; Lary Coppola, Executive Director. No members of the public were in attendance.

There was discussion about a payroll issue. The Executive Director's payroll has been in error for a number of months due to an incorrect insurance cost calculation by the Port's accountant. A discussion as to how to correct it ensued. It was agreed that the most prudent way to deal with the situation is to call the state auditor and/or ask other agencies the best way to handle it.

Commissioner Cooper stated he is willing to work on solution with the state Auditor, as well as ask about a WPPA best practice. He then suggested that the Port pay the Executive Director's medical insurance to avoid future discrepancies.

Commissioner Farmer stated that offering a benefit package for the ED position will not only help resolve the current situation, but will help to attract better candidates in the future.

Commissioner Cooper stated that the Executive Director's contract also needs to be updated.

The Board discussed salary budgeting and adding a separate line item for payment to an insurance company as part of the budget for payroll.

The Executive Director reported that the Port will not be receiving the anticipated insurance reimbursement for the Eberhart legal costs. In fact, our representative was fired over this issue.

**New Business**

A specific request to waive the daily moorage fee at the North Shore Dock for a disabled customer, and continue charging the monthly winter moorage fee, was discussed. The Board stated that they could not honor the request as it would constitute a gift of public funds, and that RCO, which funded the construction of the Dock, does not allow the Port to do monthly moorage between certain periods.

The Board began a discussion about the Schedule 22 Q & A sheet that was provided by the State Auditor's office.

After discussion about the questions that need resolutions, Commissioner SCOTT made MOTION to accept Resolutions 364 to 370. The Motion was SECONDED by Commissioner FARMER. Motion PASSED.

The Board discussed the Allyn Community Association request to construct a storage facility in the park, and decided against it.

**Old Business**

None

**Public Comment**

None

**Good of The Order**

The Executive Director stated he was working on the BIG Grant for water and power on the Allyn Dock.

Meeting Adjourned at 7:40 p.m.

Respectfully Submitted,




LeAnn Dennis, Operations Manager

COMMISSIONERS:



Scott Cooper, Chair



Judy Scott, Vice Chair



Jean Farmer, Commissioner