

**PORT OF ALLYN
Special Meeting
September 25, 2017
MINUTES**

The Special Meeting was called to order at 6 p.m. with the Pledge of Allegiance. Present were Commissioners Scott Cooper, Chair; Judy Scott, and Delmer Griffey; Lary Coppola, Executive Director, LeAnn Dennis, Operations Manager, and Dana Kampa, Press

The purpose of the special meeting is to review, and discuss employee evaluations and recommend pay raises to be included in the 2018 budget

The Executive Director discussed the personnel evaluations he had been directed to perform for the Operations Manager, Maintenance Supervisor, and the self-evaluation of his own performance.

The Board then discussed payroll and agreed the proposed raises of \$1 an hour each for the Operations Manager and Maintenance Supervisor, being requested by the Executive Director were warranted. MOTION to approve those raises and include them in the 2018 budget was made by Commissioner SCOTT. SECONDED by Commissioner GRIFFEY. MOTION Carried.

The five percent raise being requested by the Executive Director was then discussed. Part of the discussion centered on the issue of the CPI being three percent and justifying the increase being asked for.

The Executive Director stated he felt that his performance as shown in the evaluation spoke for itself. Also, in light of the fact that cash carryover from 2017 has almost doubled from what it was in 2016, after including \$120,000 for operations between January and April when the Port receives its first infusion of tax collection revenue, and establishing a \$20,000 reserve fund, deserved consideration for the amount of any raise.

The Commissioners went back and forth between themselves comparing notes on different raise amounts and scenarios. They settled on an increase of \$3,510, which the Executive Director agreed was acceptable.

Commissioner SCOTT made a MOTION to approve the raises, include them in the 2018 budget, breaking out the total amounts in the categories of salary, taxes, and retirement, and insert them into the final budget document to be approved at the October 2, regular meeting. Commissioner GRIFFEY SECONDED. Motion PASSED.

Public Comment.

None

Meeting Adjourned at 7:58 p.m.

Respectfully Submitted,



LeAnn Dennis, Operations Manager

COMMISSIONERS:



Scott Cooper, Chair



Judy Scott, Vice Chair



Delmer Griffey, Commissioner