

**PORT OF ALLYN
Special Meeting/Public Hearing
December 13, 2017
MINUTES**

The Special Meeting was called to order at 6 p.m. with the Pledge of Allegiance.

Present were Commissioners Scott Cooper, Chair; Judy Scott, and Delmer Griffey; Lary Coppola, Executive Director and LeAnn Dennis, Operations Manager. Pat McCullough, Ken VanBuskirk, and Earl Iddings, Public.

The purpose of the special meeting is to discuss updating the Comprehensive Scheme of Harbor Improvements and collect public input; set a date for public hearing/open house about the Comp Plan; Discuss tabled items from December 4, meeting. The Items were tabled due to the Commission Chair was absent due to having death in his family. The tabled items were a possible management agreement; Listen to a report from Pat McCullough re: the proposed Trail Plan; Adopt a resolution clarifying payroll policy with the new L & I requirements for Sick Leave; Change the date for the January Regular meeting as it falls on January 1 (Holiday); Discuss changes to the Mason County Auditor's new accounts payable calendar; and elect a Chair and Vice Chair for 2018.

a. The Board and Executive Director reviewed and discussed the 2016 Comprehensive Scheme of Harbor improvements item by item, and the progress made on the projects that are in the Comp Plan. They then discussed Goals and Objectives. The Executive Director stated that the Port has been working on the goals and objectives on an ongoing basis. Commissioners Cooper and Scott both wondered how viable a business park would be, as we are neighboring the Port of Bremerton's extensive industrial park and south of us in Shelton, the Port there is also operates primarily industrial facilities. The question became one of do we want to compete in the industrial park business, or is it more realistic to focus on recreation and tourism, and not compete with neighboring Ports? We already support the tourism industry with our current facilities, and bring people here. Commissioner Cooper would like to try to partner with others to work on trails, parks, sports complexes and more in order to be able to sustain and care for projects. The Commissioners decided to recommend removing the industrial park and add trails, although this will be a question for the public to weigh in on. Commissioner Cooper stated we need to maintain and improve on property we have and always be on the lookout for new opportunities. Commissioner Cooper also brought up the permanent stage that Richard Bell of the Allyn Community Association had given a presentation about. He thought we should re-visit a stage/second structure (maybe another gazebo) that can bring in revenue. He then asked the Board if they had any other comments.

b. Commissioner Scott took the December 4, tabled item off of the "table" concerning a potential Management Agreement. The Executive Director read his analysis about this (see attachment, and stated forcefully for the record that this was NOT a discussion about "merging." There will have to be public hearings -

specifically to get residents of Dewatto's input. The Port of Allyn would essentially be contracted for financial management and possibly facilities maintenance.

The Executive Director had run some rough figures and believed it would save the Port of Dewatto over \$10,000 annually based upon its 2018 budget. The Port of Dewatto would remain autonomous and the Commissioners would make all decisions for their Port as they do now. The Port of Allyn would have no input or say in any of their operations, they would simply do the bookkeeping, maintenance and keep records.

The Executive Director suggested that the Board direct him to put together a proposal and ask Dewatto if they want some help. If it's not welcome by the residents and the Board in Dewatto doesn't want it, than so be it.

Commissioner Griffey stated it would be a gesture of good will to try and be a good neighbor and offer our help if they are open to it. The Commissioners then asked for public comment on this idea.

Ken VanBuskirk expressed that he does not think this is a good idea. He also mentioned there may be potential litigation and we may want to not be involved for that reason.

Earl Iddings spoke next, reiterating the "mess at the Port of Dewatto," and how it came to be in such a mess. He spoke about the \$40,000/year figure being unrealistic, in spite of that being the number noted in the Port of Dewatto's budget. He also stated that the residents in the Dewatto area do not want growth, they do not want tourism, he believes that if the Port of Dewatto can't manage themselves, then maybe there shouldn't be a Port District out there.

Mr. Coppola addressed Mr. Iddings concerns, noting that while we were looking to become more tourist oriented, Dewatto would remain autonomous, and its Commissioners would dictate the direction of their Port. Commissioner Scott asked Earl Iddings if he thought just one Dewatto Commissioner was looking for help, or would their Commission be open to the idea at all.

Commissioner SCOTT made a MOTION for the Executive Director to reach out to Dewatto and work on a proposal to help Dewatto, nothing more. Motioned SECONDED by Commissioner GRIFFEY. Motion CARRIED.

c. Pat McCullough discussed the Hood Canal Discovery Trail. He handed out some documents about it, maps for review, and stated he is actively looking for partners in the project – and especially a governmental entity to be the lead agency. He would like the Port of Allyn to be involved and has a proposal, he thinks would be beneficial for us. He said that the Hood Canal Salmon Enhancement Group will seek grants and be doing a lot of the work.

He'd like the Port to be the Lead Agency. Commissioner Scott said she would like the ability to get down Hwy 300 without getting killed along that road, and that this trail would help that problem.

Commissioner Cooper asked how long it took to get the Olympic Discovery trail done. Mr. McCullough stated that due to the community wanting it, it only took less than a year. Commissioner Cooper believes it could be a tourism draw. Commissioner Scott stated that it is our job to create jobs and keep people here.

The Executive Director asked exactly what the Port's role would be. Mr. McCullough answered that we would be the public face, and that Mendy Harlow of Pacific Northwest Salmon Center said she would work on the grants. He added that the project needs enthusiasm. He hasn't gone to the county because they have "a lot" of things going on.

The Board thanked Mr. McCullough, and he added that he would like to make a decision soon.

New Business

Resolution 391 – to adopt payroll policy that is in line with the new L & I laws. Commissioner SCOTT read the Resolution and made a MOTION to accept it, Commissioner GRIFFEY SECONDED it. The Motion CARRIED.

The next Regular Meeting falls on the New Year's Holiday. The Board opted to move it to Tuesday January 2, the next business day. The Executive Director will contact Commissioner-elect Ted Jackson and make him aware of that.

Operations Manager LeAnn Dennis showed the Board the new AP schedule from the County. It was decided that bills would be paid in accordance with that schedule in spite of the fact it may delay some payments on occasion.

Commissioner Cooper nominated Commissioner Judy Scott to be chair for 2018, she accepted. Commissioner Scott nominated Commissioner Scott Cooper as Vice Chair. He accepted.

The regular meeting was closed at 7:17 p.m. to go into Public Hearing for the Comprehensive Scheme of Harbor Improvements.

The Public Hearing was called to order at 7:18 p.m.

Earl Iddings asked for clarification on what improvements the Port intends to do at North Shore Launch as he would like to see new gravel or paving as a lot of dust kicks up from the parking lot. He also asked about his bid to remove the trees at the North Shore. It was agreed to allow him to see the bids after the meeting.

Ken Van Buskirk stated that the Port should survey its constituents. He also thinks there should be a change in the order of priority for the projects, and that Sweetwater Park shouldn't be on there at all. He said he heard a portion of the Theler Trail failed and hasn't been maintained. Finally, he stated the calendars cost \$400 or \$500, so we should be able to send out survey's and/or newsletters.

Commissioner Cooper asked if the Board had any more input during the hearing. He stated the Board won't approve the Comprehensive Scheme until the new Commissioner is on board, and that there needs to be publicity to seek public input, as well as about the open house, plus more discussion and public input.

Commissioner Scott thanked Mr. Van Buskirk for the idea of newsletter or survey, and said they will put that on the agenda for January 2, to discuss further.

The public hearing was closed at 7:30 p.m.

The Regular meeting was re-opened at 7:31pm

A tentative Public Hearing and Open House was set for January 22, at 6 p.m. Staff will advertise it for two consecutive weeks not more than 20 days and not less than 10 prior to the meeting.

Public Comment

Earl Iddings approached the Board to further discuss the projected proposal about Dewatto. And he updated the Board about the meeting in Dewatto that was going on at the same time, and their new commissioner. He would like any outreach for help to come from the Port of Dewatto and not the Port of Allyn.

Ken Van Buskirk stated that we need to do a lot of public input to get grants. He also would like the Board to audit the Port's equipment – specifically the Executive Director's cell phone, as he felt it was being used in violation of the Port's Mobile Device Policy as he understood it. The Executive Director replied he'd be happy to have it inspected, but that he believed Mr. Van Buskirk misunderstood the policy.

Commissioner Scott added that both the Policy and the Open Public Meetings Act state that the Commissioners can't text each other and the text in question was to a person that was on the agenda to see if they were going to make it to the meeting in time – which was permissible.

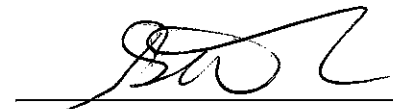
Meeting Adjourned at 7:20 p.m.

Respectfully Submitted,



LeAnn Dennis, Operations Manager

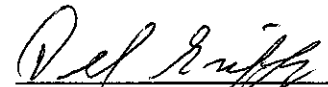
COMMISSIONERS:



Scott Cooper, Chair



Judy Scott, Vice Chair



Del Griffey, Commissioner