

**PORT OF ALLYN
Special Meeting
October 23, 2018
MINUTES**

The Purpose of the Special Meeting is to discuss the personnel evaluation of the Port's Executive Director, discuss his employment agreement, and to discuss and possibly approve a new agreement and salary schedule for 2019.

The Special Meeting was called to order at 6 p.m. with the flag salute.

Present were Commissioners Judy Scott (Chair), Scott Cooper, and Ted Jackson. Staff present was Lary Coppola, Executive Director.

Commissioner Scott Cooper explained the history of the Executive Director's payroll errors, noting that none of them were his fault. He suggested accepting the Port accountant's determination as to how much was owed to the Executive Director because of the errors.

A MOTION was Made by Commissioner COOPER to accept the findings of the Port's accountant and reimburse the Executive Director for \$1,970.11 that would not be run through payroll and \$1,081.52 that would be. The motion was SECONDED by Commissioner JACKSON. Motion CARRIED.

Commissioner Cooper also discussed the fact he and the Executive Director had met earlier in the day and came to an agreement on the 2019 rate of pay for the director, and explained how they had arrived at the agreed upon amount.

A MOTION to approve the Executive Director's Employment Contract, including a raise of 3.5 percent, effective January 1, 2019. The MOTION was made by Commissioner COOPER to approve the Executive Director's contract and raise. Motion was SECONDED by Commissioner JACKSON. Motion CARRIED.

The Executive Director explained the reasons for his request for an increase in the Delegation of Authority.

A MOTION was made by Commissioner COOPER to approve the Executive Director's request for an increase in the Delegation of Authority from \$5,000 to \$10,000 as noted in the Delegation of Authority document dated October 23, 2019. Motion was SECONDED by Commissioner JACKSON. Motion CARRIED.

Commissioner Scott discussed the meeting with the Lobbyists and Representative Griffey that occurred earlier in the day about securing funding for the Oyster House Project, as well as other potential projects.

Commissioner Cooper gave some information on the WPPA Small Ports Conference, and filled the other Commissioners on what transpired at the meeting.

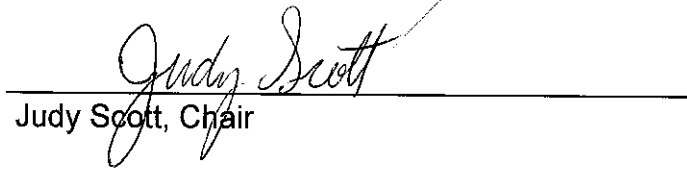
Meeting Adjourned at 7 p.m.

Respectfully Submitted,

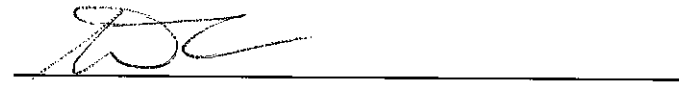


Lary Coppola, Executive Director


COMMISSIONERS:



Judy Scott, Chair



Scott Cooper, Vice Chair



Ted Jackson, Commissioner