

**Port of Allyn**  
**Special Meeting**  
**June 15, 2015**  
**5:30 p.m.**

**The purpose of this special meeting is to discuss information about boat launch pay stations and policies; review the E. Lakeland Drive bids; discuss a potential portable restroom purchase; and health insurance for the Executive Director, including possible action.**

The meeting opened with the flag salute at 5:36 p.m.

Present were Commissioners Jean Farmer, Chair, Scott Cooper and Judy Scott; Lary Coppola, Executive Director; and LeAnn Dennis, Executive Secretary.

**Launch fees**

The Executive Director met with NW Parking Equipment representative Roy Whipple, Jr. They discussed issues specific to Ports and it was determined that the use of a keypad will get around the issues of a gate not opening when needed, tribal use, etc. He will check into financing. The Board also discussed the potential use of a gate, and a proposed parking fee.

**E.Lakeland Drive**

Gray & Osborn reviewed the winning bid and researched the background of Zephyrs, Inc – the low bidder. Commissioner Judy Scott made a MOTION to accept the bid from Zephyrs for \$94,601. Commissioner Cooper SECONDED. Motioned Carried.

**Porta-Potti's**

The Executive Director analyzed the Porta-Potty bills and ordered two for the North Shore boat launch and dock, We will obtain a new service contract after researching and finding the lowest price.

**Health Insurance**

The Executive Director has elected to just apply for Medicare as he is approaching eligibility. As per his employment agreement that states coverage will be provided for him and his family, Plan B for him and his wife, along with the current health care plan his adopted grandson has, will fulfill the terms of the agreement and also be cheaper than any other insurance he has been able to find based upon the size – or lack thereof – of our “group,” while staying within our established budget for this year. Commissioner Cooper made a MOTION to authorize the Executive Director to obtain Medicare Part B plans for he and his wife, and continue his grandson's established plan, with the final amount yet to be determined. Commissioner Scott SECONDED. Motion Carried.

**Criminalize Marina Rules and Regulations**

State law allows for this, and it would authorize the Port to collect fines for those who neglect to pay launch and moorage fees. The Commissioners instructed the Executive Director to pursue this and report back.

**Good of the order**

Commissioner Farmer would like to present a timeframe for the Oyster House at the July meeting. Commissioner Cooper would like to see a news article to update the public. Commissioner Scott stated there is a petition circulating that supports the Oyster House renovation. She would also like to have the grant writer do a presentation.

**Theler Center**

An article was published in the *Kitsap Sun* about the Port's proposal being selected, however, there was no interview or conversation by anyone from the Port with the press, so the article was not based on anything other than the contents of the RFP and the letter of interest from the Port. Commissioner Cooper and the Executive Director will serve as the Port's representatives through any negotiations.

**Truck Purchase:**

Still looking for a viable vehicle on the state surplus website, on Craig's List and we have alerted several dealers of our interest.

The Executive Director gave the Board a proposed agenda item impact sheet and asked for the Boards input. The Board would like to see how it works.

If a special meeting in July is necessary, a time will be determined.

Adjourned 6:32 pm

Respectfully Submitted:

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LeAnn Dennis, staff

COMMISSIONERS:

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Jean Farmer, Commission Chair

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Judy Scott

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Scott Cooper