

**PORT OF ALLYN
SPECIAL MEETING
October 10, 2016
MINUTES**

Purpose if the special meeting is to review and approve the Preliminary 2017 Budget.

The special meeting was called to order at 6:00pm with the Pledge of Allegiance.

Present were Commissioner Chair Scott Cooper, Commissioner Judy Scott; Lary Coppola, Executive Director; LeAnn Dennis, Operations Manager and Brianna Loper. Commissioner Farmer absent (excused).

Mr. Coppola called Mason County Treasurer office to get preliminary anticipated levy amounts (property tax, new construction, etc.) that he used for revenue figures on the preliminary 2017 budget. The Board and Mr. Coppola went through the draft line by line. They discussed the possibility of going out to get grants for upgrading the Allyn dock with power stations and other possible upgrades. They discussed facility revenues (launch, parking, annual pass etc.). They discussed expenses next and a possible pay increase of five percent and some other payroll details. They continued the line-by-line examination of expenses, discussed the budgeted public records requests expenses as well as professional fees, utilities and highway lights as well as facility and maintenance expenses. They moved on the Water Utility Budget and discussed the suggested water rate adjustments and anticipated expenses. They reviewed Capital Projects Budget. The Board discussed expenses and revenues to get us through April 2017. The also discussed terms of the outstanding loans and noted the \$12,350 payment for the water loan in 2016 was the final payment. The \$30,000 borrowed from the IDD for operating expenses in 2016 will be paid back to the IDD also. The Board made some recommended changes to the draft budget and would like salaries and taxes separated in the budget. Commissioner Scott made a MOTION to accept the preliminary draft budget with the discussed changes, Commission Scott SECONDED. Commissioner Farmer was excused (absent). MOTION CARRIED.

Adjourned at 7:25 pm

Respectfully submitted,

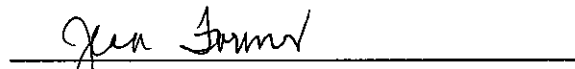


LeAnn Dennis, Office Manger

COMMISSIONERS:



Scott Cooper, Commission Chair



Judy Scott, Vice Chair



Jean Farmer, Commissioner