

**PORT OF ALLYN
Special Meeting
May 18, 2020
MINUTES**

The purpose of the Special Meeting was to discuss the impact of the upcoming County Commission Election and hold an Executive Session about the Performance of a Public Employee.

The Special Meeting was called to order at 12:21 pm with the flag salute.

Present were Commissioners Ted Jackson (Chair), Scott Cooper; Vice Chair and Judy Scott. Staff present were Lary Coppola, Executive Director and LeAnn Dennis, Operations Manager.

Commissioner Cooper asked for a clarification of what the impact of Commissioner Jackson running for County Commission will have on the Port. He stated unequivocally that he wasn't questioning Commissioner Jackson's integrity or intentions in any way whatsoever, and was only interested in the potential impacts on the Port moving forward.

Commissioner Jackson stated that he will keep Port and election issues separate, and that there will be no conflict of interest.

Commissioner Scott stated her belief that if Commissioner Jackson gets elected to the County Commission, due to the required commitments to the County, it will be difficult for him to remain as a Port Commissioner. Commissioner Jackson agreed, and stated he would resign as a Port Commissioner if elected County Commissioner. He also reassured the Board that he will not put either the Port Commissioners or the Port itself in any type of compromising position during the campaign, and that he had no intention of neglecting his duties as a Port Commissioner or as Commission Chair.

Commissioners Cooper and Scott said they believed Commissioner Jackson to be a man of his word and considered their questions answered and the matter closed.

Executive Session

The special meeting was recessed at 12:40 to go into an Executive Session to discuss the performance of a public employee. This session was scheduled for 20 minutes.

The Executive Session was adjourned at 1 p.m. and the Special Meeting was called back to order.

The Board discussed a request from North Mason Resources (NMR). The Executive Director said he had been contacted by County Commissioner Neatherlin, stating that showers are unavailable to public – specifically homeless people that are clients of NMR. Prior to the Covid-19 shutdown NMR had provided its clients with tokens for the showers at Belfair State Park, but with the shutdown, that option was no longer available. They inquired about the use of our showers at the Allyn Waterfront Park.

The Executive Director said it would be difficult as the maintenance staff would have to sanitize the showers after every use. He said that one option was that NMR would have to schedule its clients with the maintenance staff, but that due to the Port's revenue situation that we could not afford to increase staff time to deal with this.

Commissioner Jackson stated that State Parks can be reimbursed by emergency funds but the Port cannot. Commissioner Jackson said another organization he is aware of is looking into hygiene trucks. The Board agreed that the County needs to put pressure on the State to open the Belfair State Park showers. The Board would like the Executive Director to support the State Parks opening and they do not want to put Port staff in a position of sanitizing after each person.

Good to the Order

Commissioner Cooper asked if there is anything the Port/Board can do to help the budget since revenue has been significantly reduced due to Covid-19. It was suggested that fewer WPPA seminars be attended, although attending the annual Small Ports Conference was deemed to be the most important. The Executive Director said the WPPA Executive Director's conference was scheduled for Alderbrook in July, and stated he would not stay at the hotel but would drive each day.

The Executive Director discussed anticipated revenue from new water hookups. He then updated the Commissioners on the funds awarded to acquire the Allyn Carey Water System.

He also noted that in a discussion with our RCO grant manager, she stated that they are reducing the match requirements on some projects. The Executive Director wrote the required letter requesting that for our grant for the Staging Area project matching requirements be reduced from 25 percent to 10. He is awaiting a decision, but our grant manager said she would advocate on our behalf for the reduction.

Commissioner Cooper asked about the "CARES" program, and the Executive Director said he's still working on it. The Board also discussed the Enduris/Insurance issue, with the Executive Director stating that in a conversation he had with Enduris, that we could expect a 20 percent increase in our premium upon renewal. He is waiting on a comparison quote from Clear Choice – Enduris' main competitor – which he expected sometime this week. He also said, we may be eligible for a claim for business interruption due to Covid-19, and is waiting for business to resume in full to be able to quantify the numbers for the claim.

Public Comment

No public in attendance

Meeting Adjourned at 1:15p.m.

Respectfully Submitted

LeAnn Dennis, Operations Manager

COMMISSIONERS:

Commissioner Ted Jackson, Chair

Commissioner Scott Cooper, Vice Chair

Commissioner Judy Scott, Commissioner