

**PORT OF ALLYN
Regular Meeting
June 1, 2020
MINUTES**

The Regular Meeting was held via the Zoom video conferencing platform and called to order at 6:00 p.m. with the Flag Salute.

Present were Commissioners Ted Jackson (Chair), Scott Cooper; and Judy Scott. Staff present were LeAnn Dennis, Operations Manager; Lary Coppola, Executive Director. Jennifer Baria, EDC.

CONSENT ITEMS

All matters listed under Consent Items have been distributed to each member of the Commissioner for reading.

- A. Minutes of Regular Meeting May 5, 2020.
- B. Minutes of Special Meeting May 15, 2020.

Commissioner SCOTT made a MOTION to approve the minutes. SECONDED by Commissioner COOPER. MOTION CARRIED.

ACTION

- a. Payment of GF Vouchers #200601001 to #200601019 for \$18,278.50
- b. Payment of Payroll Vouchers #200504001 to #200504012 for \$16,569.50
- c. Payment of Water Fund Vouchers #200602001 to 200602002 for \$64.26

Commissioner SCOTT made a MOTION to accept Action items a, b & c. SECONDED by Commissioner COOPER. MOTION CARRIED.

Jennifer Baria of the Economic Development Council gave an update of how they have been helping businesses during the COVID-19 impact time. Commissioner Jackson offered the Port's support for anything EDC may need.

COMMISSIONER REPORTS

Commissioner Judy Scott reported on the progress of the Sargent Oyster House and got pictures of Nichols brothers lowering the building.

Commissioner Ted Jackson Attended Port meetings and the Memorial Day celebration at the Park. He talked to Fish and Wildlife to get a 5-year permit for the docks so maintenance can be done without having to get individual permits every time.

Commissioner Scott Cooper Attended the Port meetings and some various Zoom meetings.

SECURITY REPORT

Mr. Coppola read the report. Mr. Merrill reported an incident with a party at the North Shore at a house and the guests were using the Port's porta-potty instead of getting their own. He also reported a young man and gal at the playset late looking for a cell phone. There was also an impaired driver that drove through the fence at the Oyster House and the Sheriff's deputies detained him.

EXECUTIVE DIRECTOR REPORT *SEE ATTACHED

OLD BUSINESS *see Executive Director Report

NEW BUSINESS

Discussion about using electronic signatures on documents. Mr. Coppola looked into DocuSign and Commissioner Scott stated realtors use AuthentiSign. Mr. Coppola will look into that as well.

Resolution 413. It extends the COVID-19 Emergency Declaration through August 30. Commissioner Scott made a MOTION to approve Resolution 413. Commissioner Cooper SECONDED. MOTION CARRIED.

Public Comment

Port of Grapeview Commissioner Jean Farmer, and Deidrick Allen of MasonWeb TV were scheduled to attend the meeting, but did not log in.

Good to the Order

Commissioner Cooper thanked Mr. Coppola for having the ARC of the Peninsula donation bins that were being used as a dump site removed for the Port's property.

Commissioner Scott stated the Mason County VOICE meetings are scheduled to resume

Meeting Adjourned at 6:58 p.m.

Respectfully Submitted,

LeAnn Dennis, Operations Manager

COMMISSIONERS:

Ted Jackson, Chair

Scott Cooper, Vice Chair

Judy Scott, Commissioner