

**Port of Allyn
Executive Director's Report
August 3, 2020**

Report Items:

Financial Issues: We were beginning to see revenue coming in from the boat launches, selling annual passes, and had started booking reservations for the Gazebo again. However, the Governor's latest order restricting gatherings caused most of those Gazebo reservations to be cancelled. Basically, our Gazebo revenue is beholden to the Governor's ever-changing whims at this point.

The County has a little over \$3 million in CARE funds, and will be distributing them sometime soon. As of now, there isn't a formal application process in place, but I talked to Frank Pinter at the County and he said he will notify me when they are ready to accept applications and let me know how the process works so we can apply.

I have also put a discussion item on the agenda concerning ideas for creating new, longer term revenue streams.

Enduris: We received our invoice from Enduris for the coverage year of 2020-2021, and they kept their promise about a substantial increase. The amount of the invoice was \$24,114 – up from \$21,000 this year. We didn't have an invoice at the time we did the updated budget, so we just made an educated guess based upon what Enduris had previously told us. If there's any good news in this it's that we saved about \$800 over what we estimated in the updated budget.

I had previously asked them if we are covered for loss of income from our facilities due to Covid-19. They answered possibly, so I opened a claim early on. But as of yet, there's been no action one way or another.

Electrical Issue: The equipment was delivered, installed, tested and inspected. It all good to go. The cost of doing all this retrofitting – over \$16,000 - was in the vouchers you approved and was covered by the grant.

North Shore Electrical Issue:

The PUD is going to install some lighting for the parking lot across the street from the boat launch. They are going to set a pole there with two lights aimed towards the back of the lot. It hasn't happened yet, but is scheduled for the same time we get the ditch done for undergrounding the wires for the ramp light – hopefully late this week. We will also install an extra conduit in the ditch to accommodate new security cameras when the time comes.

Water System Issues: We have requested a three-year extension on the new well installation deadline, and Ecology has expressed a willingness to grant that if we can address and satisfy the concerns of the Squaxin Tribe in relation to impacts on Sherwood Creek.

I had contacted Aspect Consulting, who dealt with the tribal issues at the time the original well was drilled, and spoke with the person who handled the original application. I sent him copies of all our communications with Ecology, have a couple of calls into him, and am waiting for a response.

I also met with Joe Cedarland, and we took a field trip to his project site off of Wheelwright so I could get an idea of where he is planning on building next, and to figure out where we have infrastructure in the ground and where we need to expand. I talked to him about him possibly expanding our infrastructure and trading him some connections for the cost. He was very open to that.

I also had a call on Friday from Housing Kitsap. They have purchased 12 lots off Wheelwright for a self-help housing project and wanted to know what they need to connect to our system.

NMSD Issue: We have been approached by the NMSD about helping them utilize distance learning. The issue is that in order to keep social distancing in the classroom, they can't have full classes. So they are opting to switch off students with classroom time and distance learning. The problem is, a lot of kids don't have broadband at home for various reasons and can't participate in distance learning. What the NMSD has approached us with is if we will allow them to use our meeting room and wi-fi for their distance learning effort. There will be a teacher in the room at all times, with no more than about a dozen kids, and they will sanitize the room when they are finished. I said as long as it isn't time when the room is previously or regularly booked, I didn't see any real problem with this.

Security Issues: As you know, we have been discussing installing high-resolution wireless, remote cameras here at the park as well as the Hood Canal boat launch and marina. There's nothing new to report on this at this time, but expect we will have something in the near future. I am looking into grant opportunities.

Water Leak: We have some kind of a water leak outside the building that we can't find to repair, so we have called in the same people who repaired the well house water line to find and fix it.

WPPA Meeting Schedules: WPPA still hasn't made a decision about the annual meeting, whether it will be virtual or in person. More as things develop.

Renting Our Small Office: Nothing new to report on this.

Totem Pole Issue: Nothing new to report on this either.

Old Business:

Oyster House: Envirotech was out here on the July 17 with the boring machine doing the test borings for the overwater platform pilings. Art Anderson & Associates has asked for a topographical survey of the site, and since we can't find any previous information on this, have asked N.L. Olson & Associates – which has done work for us here before – to do one.

Both the cost of the test borings included in the Envirotech bid, and the survey, are covered in the grant.

Once Envirotech is finished, and the survey done, the engineering and design work can be finished. After those things are done, we can proceed with the Army Corp of Engineers (ACOE) permit. Once we have that we can begin the launch ramp demolition. I spoke with Rex Wallingford, the volunteer coordinating the tear-out, and he is raring to get started.

We also received the signed contract documents for the Oyster House grant back from our grant manager on Thursday, so we can now begin turning in reimbursements..

Sweetwater Park: Nothing new to report on this. We have posted the property, and are exploring security options to keep people out of there. Mendy Harlow will be here to answer questions you may have about the status of the park project.

Staging Area Development:

We received a bid from a firm in Woodland that specializes in this kind of demolition, along with one from Zephyr's. They are similar in price, but the one from the company in Woodland also includes the abatement of the hazardous materials, while that would be a separate bid from another contractor with Zephyr's. I've asked a couple of different contractors to submit bids for the abatement, but haven't received any as of yet. At this point, because we want to get this place torn down as quickly as possible, I believe we are best to go with Groat Brothers, the company from Woodland. Also, we got a bid for limbing the trees, but the guy got hurt and can't do the work, so we has another guy out and he will have a bid to me tomorrow. Says he can do the job either Friday or Monday. I've called several others, and there are the only two that responded.

There were also appliances inside that we will donate to Habitat For Humanity, as well as some other things left on the property.

It is my goal to get that place torn down as quickly as possible, as we don't want to attract squatters, vandals, or create any kind of attractive nuisance.

This has prompted the idea of us having a surplus sale sometime this summer. We have a lot of stuff that could be surplus, and perhaps raise some money towards the grant match. We checked with MRSC about surplus items, and as long as we don't have anything over \$2,500, we don't need to advertise or anything else. We thought participating in the big Lakeland Village Garage sale might be a good idea, but it was last weekend.

All-Ports Meetings: The July quarterly All Ports meeting was postponed until Monday, August 31, at the Port of Brownsville - contingent upon Kitsap County being in Phase III of the State's Safe Start Reopening. If all goes as planned, there will be a pre-meeting potluck beginning at 5

PM with the meeting following promptly at 6:30 PM. But as of now, with the Governor's latest dictate, things are up in the air. However, if it doesn't go, there will be a Zoom meeting.

Transient Moorage Expansion Project: Other than the electrical issue I reported on earlier, this project is complete, except for the potential of expanding the fire flow capacity - which we are not going to move forward on at this time. However, I'm going to keep the grant open until a final decision is made on how we are going to proceed with that – if at all. I'm going to take this off of old business unless something new happens.

Criminalization of Marina Rules: Once we get the cameras in place, we can move forward on this. Until then, nothing is going to happen.