

**PORT OF ALLYN  
Regular Meeting  
August 03, 2020  
MINUTES**

The Regular Meeting was called to order at 6:00 p.m. with the Flag Salute.

Present were Commissioners Ted Jackson (Chair), Scott Cooper; and Judy Scott. Staff present were LeAnn Dennis, Operations Manager; Lary Coppola, Executive Director. Also, Ken Van Buskirk, Mendy Harlow; Public. Isabelle Breda, Press

**CONSENT ITEMS**

All matters listed under Consent Items have been distributed to each member of the Commissioner for reading.

- A. Minutes of Regular Meeting July 6, 2020.
- B. Minutes of Special Meeting July 20, 2020.

Commissioner SCOTT made a MOTION to approve the minutes. SECONDED by Commissioner COOPER. MOTION CARRIED.

**ACTION**

- Payment of General Fund Vouchers #200802001 to 200802021 for \$30,402.63
- Payment of Payroll Vouchers #200801001 to 200801012 for \$19,862.42
- Payment of Water Fund Vouchers #200803001 to 200803002 for \$112.62
- Payment of Payroll Vouchers Taxes #200804001 to 200804003 for \$3,774.73

Commissioner SCOTT made a MOTION to accept Action items a, b, c, & d SECONDED by Commissioner COOPER. MOTION CARRIED.

**COMMISSIONER REPORTS**

**Commissioner Judy Scott** — Port meetings, She also attended a board meeting for the North Mason Community Voice, and noted that new board members are needed.

**Commissioner Scott Cooper** — Attended the Port meetings and the EDC meeting, and said they are working really hard on getting grant money out to businesses and people that need help through COVID. He is proud to be part of that group with all the work they have been doing. They will continue Zoom meeting through Jan regardless of mandates.

**Commissioner Ted Jackson** — Attended the Port meetings and stated he is happy Commissioner Cooper is part of EDC. He also discussed the project of working on a hygiene bus.

**SECURITY OFFICER REPORT**

The executive Director read Security Officer Travis Merrill's report. (see report). A decision was made to closed the park for the 4<sup>th</sup> of July due to the inability to police the Social distancing and mask requirements in the Governor's mandate. There was also a brush picker complaint about newly attained Sweetwater Park area, and one of a homeless person sleeping in park.

**EXECUTIVE DIRECTOR REPORT \*SEE ATTACHED**

**OLD BUSINESS \*see Executive Director Report**

Commissioner Cooper had a question about the trees that need to be removed from the Ogren property, saying perhaps some of the smaller trees can stay. The executive Director stated which trees were going and staying, noting that the larger ones were going to be limbed up about 30 feet, but the majority of them were not going to be removed.

## **NEW BUSINESS**

Commissioner Jackson introduced Mendy Harlow to update the Board on the project/grant application progress of the Sweetwater Park project. She stated that letters of support are in the works.

Commissioner Jackson is concerned that the project is moving ahead without all 3 port commissioners in agreement. He would like to be kept in the loop more so than he feels he is, saying that if the Port is a part of the project, then it needs to be a part of the project, and we should be kept informed of all developments. A discussion ensued about where the project is at and Ms. Harlow feels that nothing has happened since the technical presentation to RCO, so there is nothing new.

Commissioner Scott feels that there hasn't been anything happening because the Port didn't own the property yet so we haven't been informed. She also talked about the importance of acquiring the other piece of property needed to complete the project.

Commissioner Jackson asked why we would be spending \$70K to clean up that piece of property, which is currently owned by Brian Peterson. Ms. Harlow stated that Dr. Peterson acquired the property when it went into foreclosure to save the property for this project. She explained that the acquisition money is in the RCO grant. Commissioner Jackson then discussed emergency services, and inquired about plans to get injured people out if necessary.

Ms. Harlow discussed the design process. Commissioner Cooper stated he feels more informed from two or three years ago about the plans, and noted that not a lot has gone on over the past couple of years because we hadn't yet acquired the property. Commissioner Scott agreed saying this is what Ports do, and grants do — create parks, and clean up property. She also asked if Commissioner Jackson had seen the actual plans and drawings. Ms. Harlow said she is willing to bring Commissioner Jackson up to speed, and the Board thanked her for taking the time to attend the meeting and answer questions.

There was a discussion of the Lynch Cove pool repairs and upgrades mentioned in the Port's Comprehensive Plan. Commissioner Cooper asked if there is any opportunity to start looking for grant funds now. The Executive Director said he would like to meet at the pool so he can get see it and an idea of what will be needed.

The North Mason School District (NMSD) has made a request to use our meeting facility for online schooling. The reason being we have WiFi there and a lot of places in the NMSD boundaries do not. The Executive Director stated he had committed the Port to doing this as long as the Commissioners agree and it doesn't interfere with paid rentals. Commissioner Jackson stated he thought this was a good idea. Commissioner COOPER made a motion to APPROVE. Commissioner SCOTT SECONDED. MOTION CARRIED.

The Executive Director discussed some ideas for new revenue streams, including constructing a building on the property adjacent to the North Shore Marina and leasing it out to a restaurateur. The discussion moved to the idea of charging people to park to sell their cars at the Sweetwater Park location until development of the property began. Another idea is a reader board for Allyn that we can rent to private people, business, and announce public events. The Executive Director said he will check on sign ordinances.

**PUBLIC COMMENT**

Ken VanBuskirk, commented first about the parking lot at Sweetwater Park, saying to check to see that it follows the grant guidelines to keep from having to pay any grant funds back. He also cautioned watching how close a possible building on the North Shore would be to the wellhouse. He also has some questions for Ms. Harlow, and suggested tabling the grant due to the property being a possible FEMA landslide area.

He also thinks the timeline as to the purchase of Peterson Property and design for the park is off. He discussed some of his recollection of the history of Sweetwater Park. Ms. Harlow came on to clarify that they are not replacing the culvert as part of their project.

**GOOD OF THE ORDER**

Commissioner Cooper has been watching online County Commissioner meetings and he thought that an idea in lieu of public comment during the meetins, to take comments prior and read them might be worth discussing. Both Commissioners Jackson and Scott said they like public comment during the meetings — and suggested maybe even have 2 public comment periods — one before and one after.

Meeting Adjourned at 7:24 p.m.

Respectfully Submitted,

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LeAnn Dennis, Operations Manager

**COMMISSIONERS:**

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Ted Jackson, Chair

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Scott Cooper, Vice Chair

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Judy Scott, Commissioner