

**PORT OF ALLYN**  
**Special Meeting /Public Hearing Budget**  
**October 12, 2020**  
**MINUTES**

**The purpose of the Special Meeting was to conduct a Public Hearing, review and potentially approve the 2021 Budget.**

**The Special Meeting was called to order at 6:00 pm with the flag salute.**

Present were Commissioners Ted Jackson (Chair), Commissioner Judy Scott and Scott Cooper; Lary Coppola, Executive Director and LeAnn Dennis, Operations Manager, staff; Ken Van Buskirk; public.

The Chair closed the Special Meeting at 6:07 p.m. to open Public Hearing. Commissioner COOPER made the MOTION to do so. Commissioner SCOTT SECONDED. Motion CARRIED.

The Executive Director read his narrative explaining the differences in the Draft Budget to the adjusted Final Budget (see attached). He noted that the IDD Fund is lower due to borrowing from it for the Ogren purchase, from it but will be replenished by the end of 2021. The new budget is more accurate than its ever been since switching to BIAS - with Jan's help. Covid affected revenue at the Gazebo negatively but moorage up significantly. Ms. Dennis thinks that the North Shore moorage is going to be up even if there are no parties.

He then moved onto water budget. Water hook-up fees is Cedarland and Kitsap Housing. The Director had to explain the necessity of hiring a water system manager because our current manager is not qualified to manage more than 25 connections - we will need to a manager that certified by the State for 25 hook ups and more. Commissioner Jackson asked about more administrative costs for the water system. The utility billing module is installed in BIAS and there may be additional costs, but they shouldn't be extensive.

Commissioner Jackson closed the Public Hearing. Commissioner COOPER made the MOTION to do so. Commissioner SCOTT SECONDED. Motion CARRIED.

Commissioner Jackson then reopened the Special Meeting. Commissioner COOPER made the MOTION to accept and approve the 2021 Budget with the adjustment and correction to Commissioner Scott's pay. . Commissioner SCOTT SECONDED. Motion CARRIED.

**Public Comment**

Ken Van Buskirk commented on Page 2 of the Security Officer's report. Mr. Van Buskirk thinks the Security Officer should get a pay increase with the additional duties he has taken on with additional moorage customers. He also asked about why the Commissioners had pay increases of \$1,000. It was explained this was just about the bookkeeping error that was corrected – and reflected in the motion to approve the Budget - that listed all the Commissioner's pay under the line item for Commissioner Scott, and that no one commissioner is getting additional pay. He also questioned the Sweetwater Park \$5,000 line item in the Capital Budget. It was explained that it is just a number plugged in, in case we do get the grant funding for that project – that it was just a "Place Holder." The Executive Director will email Mr. Van Buskirk the funding list he received from RCO showing where the project was ranked.

**Good of the Order**

There was a discussion about whether or not the Port should take the allowable one percent increase in the property tax levy. Commissioner COOPER made the MOTION to do so. Commissioner SCOTT SECONDED. Motion CARRIED.

The Resolution to take the one percent additional levy will be on the November 2, Regular Meeting Agenda.

The Executive Director would like to consider increasing the Winter Moorage Rate from \$175 to \$250 per month next year and increasing electricity from \$25 per month to \$50. He suggested having a Public Hearing about it first, and stated we should look at facility fees every January.

Meeting Adjourned at 6:31 p.m.

Respectfully Submitted

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LeAnn Dennis, Operations Manager

COMMISSIONERS:

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Commissioner Ted Jackson, Chair

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Commissioner Scott Cooper, Vice Chair

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Commissioner Judy Scott, Commissioner