

**Port of Allyn**  
**Executive Director's Report**  
**May 2, 2022**

**Financial Issues:** Revenues and Expenses are performing as expected for this time of year. We are taking bookings for both weddings and moorage for the summer months.

This month's-Budget vs. Actual report is included in your meeting packet.

We do have ongoing expenses related to the booster pump and new well, but these come out of the Water Fund, and not the General Fund.

**Water System Issues:** I sent a letter to the Mason County Commissioners reducing our CEDS request for this project from \$500,000 to \$100,000. However, there is a new set of hoops we have to jump through for the federal government and we are just now navigating that maze.

We should have the bid specs for the new well soon, so we can get this out to bid. Our goal is to have it up and running by year's end.

Nothing has happened on the possible acquisition of Jeff Carey's water system. We are awaiting a decision from the Department of Health on a temporary variance for a sewer line

**Damage Claims:** I turned the claim in to Enduris for the storm damage to the finger pier and called Marine Floats - the same company that built the replacement dock - and got an estimate on the repairs. Enduris accepted their Time & Material quote and they have fixed the dock.

However, the adjuster on the wire theft portion of the claim was pretty lax in getting his part done so we can get that portion of the repairs completed. I lit a fire under Enduris last week and it's now moving forward. The electrical contractor is set to have it finished by Friday of this week. Our goal is to have everything done and operable before May 7, the opening day of Boating Season.

We secured the access to the electrical equipment so it can't be turned off simply by cutting the lock by completely enclosing the kiosk and installing steel doors with deadbolts to access the electrical equipment as well as put stainless steel locks on the equipment cabinets inside. There is a stainless-steel junction box out on the pier, but we are securing it with double deadbolts instead of just a padlock as well.

**Return to In-Person Meetings:** We were hoping to be able to conduct this meeting as a hybrid in-person-Zoom meeting. However, due to the fact our staff was out ill off and on all month combined with meeting PRR deadlines, we were not able to put the setup together and test it in time to be sure we didn't have any technological glitches. However, we should be able to have this ready to go for the June 6 meeting.

**Security Camera Issues:** The new cameras and equipment have been installed at the North Shore and are up and running as is one here in Allyn. However, the two multi-sensor units on backorder due to the chip shortage will be installed as soon as we receive them. The vendor is going to research other units with the same capabilities we can get sooner.

**Redistricting:** We have to come up with a plan for redistricting by November. I don't expect we will see a lot of changes, since it's my understanding the district's population numbers are cut off at December 31, 2021. I reached out to the Ports of Shelton and Dewatto about possibly sharing a consultant. Shelton responded that they elect Commissioners at large, so no redistricting is necessary. Dewatto informed me that after they checked with the County Auditor, and we are supposedly able to use the County's GIS figures without a consultant. I have a call in to the County Auditor to get a handle on this process as well, so we may be able to save some money if that will work.

**Website Updates:** Ironically, in spite of all the complaints by a couple of individuals about our website, WPPA is using it as a positive example of how Port websites should work in one of its Spring Meeting sessions next week. We are still looking at other websites for ideas about updating our site for easier navigation and increased functionality. I did have our webmaster install a large button on the opening page for 2022 meeting documents, hoping that will make it easier for those people who seem to have difficulty finding them.

**Old Business:**

**Oyster House:** Nothing new to report on the building itself.

We started looking into the status of the Army Corp permit hoping to light a fire under someone, but couldn't find where it had actually been submitted. Bill Rehe had been totally unresponsive so I reached out to Art Anderson, the engineering firm that did the design, and asked them who they would recommend to help us look into the status of this. They recommended Geo Engineers, and I contacted them.

After doing some research, the guy we're working with at GEO Engineers confirmed we do have an ACOE permit number, but apparently Bill Rehe may have combined our project with another he was working on. But he said getting that squared away won't be too difficult or time consuming, so we may be able to start moving this forward sooner rather than later. He is hoping to have more good news for me this coming week. Our goal is to have everything ready so we can get this out to bid and be able to drive pilings during this year's fish window.

He also noted that our Hydraulic Project Approval Permit for the project from WDFW had expired, so I asked him to get it renewed, and to get one for Hood Canal as well. Bill Rehe was named on the Allyn permit as our authorized agent, and Bonnie Knight was the applicant, so we need to get those changed, but that won't be a major big deal either. I reached out to Bonnie and she contacted WDFW to get that moving. Our Hood Canal and Allyn facilities are in 2 different WDFW Districts, so Hood Canal will be a new permit and Allyn will be a renewal

**Sweetwater Park:** Kathleen Barrantes, the professional grant writer that the Salmon Center has hired to move this project forward, has come up with a plan for a series of different grants from different agencies to fund this project. Because of the delays in moving this project forward, the cost has more than doubled, which is why a professional grant writer was brought in.

The local ISA TRAQ Qualified Arborist we hired to mark the trees that needed to either be removed and/or trimmed has finished and delivered his report. We then had the tree removal service we've used previously come in and do that work, which is also complete. We are waiting on the surveyor to find and mark the corners for us so we know what property is ours to clean up. Once that's done, we'll move forward with the cleanup.

The property will remain closed to the public until the cleanup is finished. RCO has been made aware of the situation and what we are doing to deal with it. In spite of the protests of one person about accessibility to the property, RCO has agreed our actions are both on the right track and totally appropriate.

At the March 7 meeting we discussed setting up a public meeting/work session to walk the property with law enforcement, the fire department, as well as the school district and others. I tried to arrange that but it didn't go together for several reasons. Last month you told me to do it after the cleanup is finished. However, I found out last week that the Salmon Center will be closing on the Peterson property sometime in either June or July, and is working with a volunteer organization to do the cleanup of that parcel. They are willing to clean up ours as well at the same time, but it won't happen until they do Peterson's. The cost to us will be a lot less than having someone come in and just do ours. Until the Peterson parcel is cleaned up, it would be prudent to restrict public access anyway, so I don't see any reason not to wait.

The cost of cleaning up the trash on the Peterson site will become an in-kind part of the match funding for any grant(s) we receive for the project once they take ownership of that parcel

**Kitsap All-Ports Meetings:** The meeting on April 25 was interesting. We are not the only ones battling the ACOE permit issue. The Port of Brownsville hasn't yet replaced Jack Bailey as Commissioner, but they did name their interim director Jerry Williams as Executive Director.

**Criminalization of Marina Rules:** Nothing new to report.